

Twenty Group Facilitation Skills for Student Leaders

Jeff E. Brooks-Harris & Kevin G. Shollenberger
University of Hawai`i at Manoa

ENGAGING FACILITATION SKILLS

- Demonstrating Leadership** - letting the group know who's in charge
- Creating an Open Environment** - inviting people to be a part of the group
- Encouraging Connections** - helping people get acquainted and connected
- Building Group Rapport** - facilitating a sense of teamwork and unity
- Defining Group Identity** - establishing the group purpose and personality

INFORMING FACILITATION SKILLS

- Providing Information** - presenting facts, resources, knowledge, theories, or data
- Soliciting Information** - asking questions, surveying ideas, or gathering data
- Clarifying Ideas or Concepts** - making sure everyone is on the same wavelength
- Conceptualizing** - using new knowledge to better understand the group
- Learning from within the Group** - gathering information about the group itself

INVOLVING FACILITATION SKILLS

- Inviting Participation and Interaction** - prompting action, contact, and dialogue
- Bouncing Back to the Group** - shifting focus away from the leader
- Recognizing Commonalities & Promoting Consensus** - finding common ground
- Supporting Cooperation & Group Cohesion** - fostering group unity
- Experimenting with New Behavior** - encouraging members to try new things

PLANNING FACILITATION SKILLS

- Brainstorming** - identifying multiple possibilities
- Generalizing** - taking experience from one area and trying it in another
- Strategizing** - determining the best way to approach an issue
- Applying** - putting knowledge into action or taking learning with you
- Making Specific Plans** - creating an action plan

Copyright © 1998 Jeff E. Brooks-Harris & Kevin G. Shollenberger. Permission is granted to copy and use this handout provided this copyright notice remains intact.