



NFTYx Adult Mentors (FAQs)

What is the role of the adult mentor for a NFTYx experience?

As the adult mentor for this NFTYx event, you are **the** adult for the experience.

Please be prepared to help with all aspects of planning, quality control and execution of the virtual event. By committing to an being adult mentor, you are also committing to supporting the planning and preparation process for the event as well as attending the event itself. If you have a conflict, please let your Area Manager know as soon as possible. It is imperative that an adult who has completed the NFTYx mentor steps is present during the program

What role does the NFTY Area Manager play in the event?

NFTY Area Managers are ready and available to help with any challenges or questions. Specifically, Area Managers can help with the following:

- communication with Youth Professionals in the region about the program
- parent questions/concerns that may come up before, during, or after the program
- tech questions
- list of registered participants
- anything else you have a question about, just ask!

Please note: if you have concerns about ANYTHING that happens during an event you are mentoring, please reach out to your Area Manager immediately.

Use your best judgement in deciding when to report an incident. If something doesn't feel right to you, don't hesitate to reach out to a NFTY staff member. Incidents you should consider reporting include comments or actions of:

- A sexual nature
- Violence or threats of violence, either directed towards others or themselves
- Bullying or ostracizing
- Anything that feels like someone needs help – suffering from anxiety or depression, shares about a challenging family situation, etc.

Other things to consider when supporting a NFTYx event.

- **Communication & Recruitment**
 - Ask to see any graphics for the event and ask their plan for sharing on social media
 - Ask how they are communicating with participants. Suggest they create an email announcement and have their Area Manager send it to participants.
 - Ask if they are planning on any personal outreach to perspective attendees.
- **Planning & Logistics**
 - Ask to see their program write up and plans
 - Ensure they are ready to use zoom features and/or suggest other cool virtual tools they might try.

Please let your Area Manager know is there is something else you recommend adding to this list.



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Important Resources

- [Supporting LGBTQ Youth in Online Programming](#)
- [Considerations in Mental Health/Suicide Prevention Programming](#)
- [Racial Justice Work and NFTYx](#)
- [URJ Youth Guidelines for Israel Engagement Programming](#)

What is the NFTYx experience planning process?

1. A teen leader in partnership with an Adult Mentor (alumni, clergy, youth professional, parent, etc.) decide to plan a virtual experience/event!
2. NFTYx Organizers (Teen and Adult Mentor) complete [Form A: NFTYx virtual experience planning](#) at least 4 weeks prior to your experience or event.
3. Your Area Manager will send a Pre-Confirmation email to you and the regional president.
4. NFTYx Organizers complete Form B: RJ on the Go Session Page Request. The link for this will be shared in your pre-confirmation email from your Area Manager. Once completed and confirmed by your Area Manager, your event will be posted on RJ on the Go. NFTY will (a) promote your NFTYx experience; (b) manage virtual registration and share the RSVP list with you 24-48 hours before your experience; and (c) create a zoom room for your experience. NFTYx Organizers are responsible for all other aspects of the experience.
5. Have an amazing (virtual) experience or event!
6. Celebrate your success and complete the post-experience form.

The [planning toolbox](#) has a number of resources available to help ensure you have a terrific event. Please contact your Area Manager with any questions.

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